



## Waltham-on-the-Wolds CE Primary School

### Whole School Opening August 2020

#### Reopening Plan



#### Phased Return:

##### **Week beginning 24<sup>th</sup> August 2020**

EYFS            Tuesday 25<sup>th</sup> August - New EYFS children only – induction session 1:15 – 2:30pm

Year 1-6        Wednesday 26<sup>th</sup> – Friday 28<sup>th</sup> August - All children back (Classes – Willow, Oak and Sycamore)

##### **Week Beginning 30<sup>th</sup> August 2020**

Monday: Bank Holiday – school closed

EYFS            Tuesday 1<sup>st</sup> Sept / Wednesday 2<sup>nd</sup> 9am -12pm

Thursday 3<sup>rd</sup> / Friday 4<sup>th</sup> – 8:40am – 1pm (stay for lunch)

Year 1 – 6      Tuesday 1<sup>st</sup> Sept – Friday : full time

##### **Week beginning 7<sup>th</sup> September 2020**

All children in full time.

	<b>Preschool</b>	<b>Holly Class EYFS Mrs Copeland</b>	<b>Willow Class Year 1/2 Mr Goldspink</b>	<b>Oak Class Year 3/4 Mrs Garnett / Mrs Glasgow</b>	<b>Sycamore Class Year 5/6 Mrs Pearson</b>
<b>Arrival</b>	<b>8:30am</b>	<b>8.40am</b>	<b>8:50am</b>	<b>8.50am</b>	<b>8.40am</b>
	<b>One way system to enter from carpark or pavement. Follow signage.</b>				
<b>Location</b>	<b>Pre School Path</b>	<b>Red Playground gate Enter via brown gate off pavement. Queue: past office- 2m distancing</b>	<b>Red Playground gate Enter via brown gate off pavement. Queue: past office- 2m distancing</b>	<b>Brown Playground gate by the side of kitchens Queue /enter: main front drive</b>	<b>Main front door straight into classroom Queue /enter : main front gates</b>
<b>Toilets</b>	Preschool	Holly class communal toilets	Oak Class individual cubicles	Boys upstairs (uni sex toilets)	Girls upstairs (uni sex toilets)
<b>Play time</b>		10 – 10:15am Playground		10:15am – 10:30am Playground / Field (weather permitting)	
<b>Lunch time</b>		12-12:30pm In own Classroom		12:30-1pm In Own Classroom	
<b>Lunch play</b>		12:30-1pm		12-12:30pm	
<b>Location</b>		Playground or Field (children to bring change of shoes – wellies)			
<b>Dismissal</b>	<b>4pm</b>	<b>3:15pm</b>	<b>3.25pm</b>	<b>3:25pm</b>	<b>3:15pm</b>
<b>Location</b>		<b>Red Playground gate</b>	<b>Red Playground Gate Queue: past office brown gate</b>	<b>Brown Playground gate by the side of kitchens Queue /enter: main front drive</b>	<b>Main front door of main school / front drive of main school</b>
<b>Bubbles</b>		<b>Bubble 1 39 children 4/5 adults</b>		<b>Bubble 2 45 children 4/5 adults</b>	

### **One-way system from carpark to school drop locations:**

There is a one-way system in place so parents / children do not cross when leaving and entering the site.

Parents leave carpark and walk via walkway to the main road and enter school via the brown gates then walk to designated drop off point.

### **Class Drop off / collection points:**

Holly: Red Playground gate	8:40am
Willow: Red Playground gate	8:50am
Oak: Brown gate near school kitchen	8:50am
Sycamore: Main school front door (straight into classroom)	8:40am

**It is imperative that children arrive at the designated time and are not crossing over / waiting in the lines of other bubbles. For older children who are walking to school independently they need to ensure they arrive on time so they are not waiting around the school entrance.**

### **Arrival at School:**

1. Staff from individual class to greet children at designated time at red playground gate / main school front door / side brown gate (see timetable for individual class drop off).
2. Parents to wait at 2m distanced apart from drop off point in orderly line. Children to leave parents at the gate / door and go straight to their bubble base.

### **Collection from school:**

1. Parents to wait on path 2m distanced apart from designated gate / door.
2. Staff from class to bring out children to them for collection in orderly line.
3. Once child(ren) and parent/carer reunited, parent/carer requested to leave site immediately by designated gate (red gate to carpark).

### **Children who arrive late:**

1. Parent to ring office (office to sign child in) (01664 464 269)
1. Office to ring designated class
2. Adult in class to collect child from playground gate  
(for Sycamore Miss Wright to collect child and escort to Sycamore class)

### **Children who are leaving early:**

2. Parent to ring school office on arrival (office to sign child out) (01664 464 269)

3. Office to ring designated class
4. Adult in class to escort child from class to playground gate for collection.
5. (for Sycamore Miss Wright to collect child and escort to Playground gate for collection)

<b>Coaches / additional teachers</b>			
		<b>Day</b>	<b>What to bring/ wear</b>
<b>PE</b>	Miss Griffin To remain at school – use school field / playground for at least 4 weeks. Children to bring suitable clothing / change of clothing. Review at the beginning of October 2020 for remainder of term and Autumn 2	<b>Thursday</b>	Come to school in PE kit. Please ensure they come prepared if the weather is wet. (change of shoes to remain at school at all times).
<b>Dance</b>	Mrs Lobo To remain at school – use own classroom /playground –weather permitting first 4 weeks. Review at the beginning of October 2020 for remainder of term and Autumn 2 Dancing the take account of social distancing during physical exertion Mrs Lobo to where a face shield.	<b>Tuesday (Oak / Sycamore Autumn first half term)</b>	Come to school in PE kit.
<b>Spanish / Music</b>	PPA cover To remain in individual classrooms.	<b>Wednesday Music (Holly / Willow Autumn first half term)</b>	Children do not need to bring anything additional.
<b>Mrs Donnelly (Private Music lessons)</b>	All children who have music lessons currently are based in the main school bubble. Mrs Donnelly not to enter classrooms but call children from the classroom door or ask the previous child to send the next child. Mrs Donnelly to wipe down / disinfect all equipment used by child prior to next child using it. Remain 2m away from child where ever possible	<b>Friday</b>	



# School response if a child displays symptoms during school time.



Concern raised by the child themselves or by an adult supervising.

Person is isolated immediately. Child's parents will be contacted.

Child must be collected immediately from school.

Mandatory 10 days of self-isolation.

## **Negative Test Result:**

On evidence of the negative test they will be able to return to school.

Negative test

Parents MUST inform school of test outcome immediately via school office or Seesaw.

Test MUST be arranged and must take place.

All families must engage with the Test and Trace process.

Positive test

**Positive Test Result:** The child must complete the compulsory 10 days self-isolation from the date of the test. If the individual continues to have a raised temperature, they are required to remain away from school until a normal temperature can be maintained. The school will contact the local health protection team who will conduct a rapid risk assessment and will provide the school with definitive advice on who must go home.

School Name



# What if my child displays symptoms at home?



Isolate your child where possible.

Do not allow your child to attend school or other public places.

Mandatory 10 days of self-isolation.

Inform school if your child is displaying symptoms.

## **Negative Test Result:**

On evidence of the negative test they will be able to return to school.

Parents **MUST** inform school of test outcome **immediately**.

Test **MUST** be arranged and **must** take place.

All families must engage with the Test and Trace process.

Negative test

Positive test

**Positive Test Result:** The child must complete the compulsory 10 days self-isolation from the date of the test. If the individual continues to have a raised temperature, they are required to remain away from school until a normal temperature can be maintained. The school will contact the local health protection team who will conduct a rapid risk assessment and will provide the school with definitive advice on who must go home.

## **FAQs**

What will my child need to bring to school?

Your child needs to bring as little to school as possible. Essential items such as a coat, lunchbox and water bottle. Their reading book on a Monday / Thursday if in Holly Class (when applicable) / Willow Class.

### **Will children socially distance in school?**

Children within the same bubble will be in their class groups. Guidance states that children within the bubble may not be able to distance socially but children will be encouraged to not touch/ hug each other and adults. Adults will distance from children where ever possible.

### ***What will my child wear?***

Full school uniform must be worn each day (or school PE kit).

### ***Can I call into the school office to drop something off or meet my child's teacher?***

Forgotten items such as a water bottle may be dropped off in the porch at the office. If you need to speak to the class teacher or Head of School, then phone to school office and the class teacher / Head of school will contact you at a mutually convenient time. The site is closed except for essential contractors and maintenance that are pre-arranged or in exceptional circumstances at the discretion of the EHT / HoS. Please call or email us.

### **What happens if my child is upset when I drop them off?**

Usually we encourage parents of our youngest children to drop the children off in the classroom which allows parents and teachers to settle the children. We are unable to offer this at the current time. If you foresee this as a problem for your child then please contact the class teacher via Seesaw.

### **What should be child bring to school?**

They should bring as little as possible to school due cross contamination. We are asking that they bring a lunchbox, coat and their reading book if it needs changing (Monday / Thursday for Holly and Willow Class). We are asking that they do not need to bring a pencil cases, bags or toys from home.

### **Will the classrooms look different?**

Where ever possible we will seat the children so they are facing forward. Group work will be minimal.

For Holly Class and Willow Class they will still have access to outdoor learning and the continuous provision.

### **Will my child be able to bring reading books home?**

We will be sending reading books home for Holly Class / Willow Class on a Monday and Thursday. Once the book is changed it will be quarantined for 72 hours before being used again. This is why we are having to limit the number of times we change the books. For children in KS2 they will select a home

reading book and a school reading book to reduce contamination. Once the child has finished the book it will be quarantined for 72 hours. The home reading book only needs to be brought to school once it is finished.

**Will hot dinners be available?**

Currently, we are not currently able to offer hot school dinners provided by Leicestershire School Food Support however a packed lunch can be paid for and supplied by LSFS. Please contact the school office if you would like to order a packed lunch for your child. We are asking their children bring an individual packed lunch to school.

**Will my child be able to have milk and fruit?**

Fruit is supplied by the school free of charge. This will be washed before being given to the children. Children will wash hands before and after fruit and milk. Milk will be decanted by an adult into cups which will be sterilized after use. Milk is free up until the child's 5<sup>th</sup> birthday. It can then be purchased – please speak to the school office.

**Will my child receive homework?**

Homework will be online wherever possible such as through Seesaw, My Maths or Timestable Rockstars to reduce contamination of homework books between home and school.



## Staff Only

### Staff Playtime /Lunchtime Rota:

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Playtime</b>					
EYFS / KS1 bubble	Nikki	Tom	Nikki	Tom	Alternate
KS2 bubble	Pariss	Sam	Pariss	Sam	Denise
<b>Lunchtime</b>					
EYFS / KS1 bubble	Sarah / Tina	Sarah / Tina	Sarah / Tina	Sarah / Tina	Sarah / Tina
KS2 bubble	Kay / Katie	Kay / Katie	Kay / Katie	Kay / Katie	Kay / Katie

## After School Club:

Monday – Thursday 3:15-6pm (Friday's closed)

<b>Location</b>	Sycamore Class 1 member of staff to walk through Oak Classroom to access kitchen. Sycamore unisex toilets to be used only. Outdoor activities wherever possible.
<b>Parent collection point</b>	Parent to ring doorbell at main front door (main school) in Sycamore class. Staff to clear doorbell after every parent. Parent to wait outside and are not to enter Club.
<b>Cleaning before After school club starts</b>	Any child attending ASC will be collected by 1 member of ASC staff on the playground. Children to remain and play on the playground/ field. Other member of ASC staff to clean tables / chairs and surfaces in Sycamore Class. Clean touch points door handles, taps. Toilets to be cleaned with particular attention to taps, door handles, locks, toilet seats
<b>Cleaning once After school club has finished.</b>	Normal cleaning regime in line with COVID-19 guidelines.
<b>Equipment (Inc ICT equipment)</b>	Equipment to be used only by ASC – set of resources with pens, pencils etc. Activities to be used which can be easily clean or are quarantined for at least 72 hours. ICT equipment inc laptops, computers, iPads will be cleaned prior to and after use.

